



U.S. Fire Administration
National Fire Academy

State Weekend Program Welcome Package

January 2025



FEMA

Welcome Package

for the National Fire Academy State Weekend Program

Congratulations on your willingness to attend a State Weekend program class at the National Fire Academy (NFA). Below is some information about the National Emergency Training Center (NETC) that may be useful to you.

This package contains important campus information, including points of contact and links to additional information. Whether this is your first time or you previously attended courses, we encourage you to review the information as our policies and procedures update periodically.

The Federal Emergency Management Agency (FEMA) Educational and Training Participant Standards of Conduct (FEMA Policy 123-0-2) and FEMA Directive: Personnel Standards of Conduct (Directive 123-0-2-1) can be viewed at https://www.usfa.fema.gov/training/nfa/admissions/student_policies.html. Please review these important documents.

If you have any questions regarding your visit to NETC, please contact our Admissions Office and the staff will be glad to assist you. Our Admissions Office may be reached at 301-447-1035 or at netcadmissions@fema.dhs.gov, Monday to Friday between 8 a.m. and 4 p.m. ET.

We commend you for your commitment to enhancing your education and wish you great success in your professional endeavors.

NETC regulations (44 C.F.R. Part 15 and Policy 119-22, VII.A.8 and VII.A.10) prohibit personal possession of **alcohol or firearms** on campus. If you have alcohol and/or firearms in your possession, **you must declare them upon entering campus at the Main Gate**. No alcohol can be brought onto campus. Firearms cannot be carried on campus. NETC Security will conduct a search of your vehicle and/or luggage. If Officers discover undeclared alcohol or firearms, you will be denied access to campus, you will not be admitted to your class, and your sponsoring organization will be notified.



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Security

Due to increased security precautions, students will be required to show photo ID to access the campus. PLEASE HAVE THEM WITH YOU, NOT IN YOUR LUGGAGE! Security checks will delay your registration at the NETC.

If you are a student from a foreign country, please be prepared to show your passport or visa at registration.

FIREARMS: prohibited on campus! Due to heightened security requirements, please understand that security and law enforcement personnel may search you, your vehicle or your luggage. Maryland law is very narrow in its definition of law enforcement officers who may carry firearms. For your own protection, and to expedite your processing into the NETC, **do not bring weapons of any kind to campus.** Weapons include knives with blades longer than 3 inches, machetes, bow and arrows, ammunition, rifles, shotguns, pistols, etc. If you arrive at NETC with weapons of any kind, your entry to campus may be denied.

ALCOHOLIC BEVERAGES: Alcohol is not allowed on-site and will be confiscated.

PROHIBITED: Narcotic drugs, hallucinogens, marijuana, barbiturates or amphetamines are not allowed on site and will be confiscated.

Travel

You may arrive on campus any time after 2 p.m. the day before your course begins.

- ◆ You must depart campus after the end of your course, except for courses with a next-day departure date.
- ◆ Your vehicle must be registered at Housing/Security for security reasons, even if you do not stay on campus.
- ◆ There are no connections for mobile homes or recreational vehicles available at NETC, and we ask that you refrain from using these vehicles at our facility.
- ◆ There are no electric charging stations on the NETC campus for electric vehicles. You will need to go to the closest off-site charging station.
- ◆ Student and visitor parking is only available in “J” and “S” lots and overflow parking (grassy area beside Building J) when it is open. The parking space lines have been painted yellow and are easily identifiable.

Directions to National Emergency Training Center

Physical Address: 16825 South Seton Ave., Emmitsburg, MD 21727

- ◆ **From Baltimore:** I-695 (Baltimore Beltway) to I-70 West (toward Frederick) to Route 15 North to Emmitsburg. Left turn off Route 15 to South Seton Avenue. Second right onto campus (tree-lined drive).
- ◆ **From Washington:** I-495 (Washington Beltway) to I-270 North (toward Frederick) to Route 15 North to Emmitsburg. Left turn off Route 15 to South Seton Avenue. Second right onto campus (tree-lined drive).
- ◆ **From Philadelphia and East:** Pennsylvania Turnpike West to Harrisburg, Exit 236 (Route 15). Go South on Route 15 to Emmitsburg. Right turn off Route 15 to South Seton Avenue. Second right onto campus (tree-lined drive).
- ◆ **From Pittsburgh and West:** Pennsylvania Turnpike East to Harrisburg, Exit 236 (Route 15). Go South on Route 15 to Emmitsburg. Right turn off Route 15 to South Seton Avenue. Second right onto campus (tree-lined drive).



Campus registration

Check-in time

Check-in time is 2 p.m. on the day of travel. The front desk is available 24/7. If you will be arriving the day the course begins, it is recommended that you arrive no later than one hour prior to the suggested class time to allow time for registration.

Students will receive the following information in a packet form:

- Classroom location and start time with campus map on reverse.
- Student badge.
- Parking permit paper clipped to parking permit handout (if students drove to campus).
- NETC Facility Information Sheet.

Checkout time

Checkout time is 8 a.m. Please return your key card to the front desk. Your dorm room key will be deactivated by 8 a.m. on the day of departure.

Class, dormitory and vehicle registration will take place in Building C Lobby.

Since you may have to walk some distance to your room, we recommend you bring luggage with wheels.



Lodging

Dormitory buildings

Dormitory buildings on the NETC campus are A, C, D, F and L. A campus map is attached so you can view the proximity of dormitory buildings to the classroom buildings, dining facility, NETC Library, Student Center, etc. All buildings are within walking distance. There is no shuttle service between the buildings.

If you stay on campus, you must purchase a meal ticket. **If you do not purchase a meal ticket, you will be asked to vacate your room. You will be responsible for your off-campus lodging costs.**

Lodging reservation

Once you are accepted into a course, a room on the NETC campus will be reserved for you. If lodging on the NETC campus is not needed, you must notify the Housing Office in writing at fema-netc-housing@fema.dhs.gov.

- ❖ Room assignments are random. You may or may not be lodged in the same building as your classmates.
- ❖ No special requests will be granted.
- ❖ Disabilities/special accommodations: If an individual marks “yes” for disabilities/special accommodations (“Do you have any disabilities (including special allergies or medical disabilities) which would require special assistance during your attendance in training?”), the student will be contacted by the NETC Admissions Specialist. Depending on the accommodation requested, the applicant may have to provide written documentation, on a physician’s letterhead, stating the accommodation. The accommodation requested will be reviewed, and if it includes a classroom accommodation, the course manager will be notified. NETC will try to accommodate special requests; however, there are some limitations.

Each time an applicant applies for a course at NETC, he or she should mark “yes” in the disabilities/special accommodations question if the special accommodation is needed. If the accommodation(s) is no longer needed, the applicant should mark “no.” If this is the case, the applicant would be contacted by an NETC admissions staff member to ensure that the previous accommodation is no longer needed.

Most buildings on the NETC campus have elevators and access ramps for wheelchair/powerchair access. NETC does have a limited number of handicap-accessible dormitory rooms equipped with handrails in the shower. Please be specific if you require a roll-in shower in your dormitory room.

NETC has the following items available for individuals who may need assistance. If you require either of the following, please be sure to annotate that on your application or advise the admissions staff member when you are contacted:

- ◆ Americans with Disabilities Act kits for the hearing impaired. (Kits include alarm clock, door knock signaling device, telephone signaling device, text telephone, telephone amplifier, and bed shaker.)
- ◆ Job Access with Speech (JAWS) for Windows software for the vision impaired.

As listed in the “amenities” section of this NETC Welcome Package, a refrigerator and microwave are available in each dormitory room.

If your special accommodation is strictly food-/dietary-related, you should contact the NETC Food Service Contractor at 301-447-1551.

- ◆ Foreign students: You are responsible for your own travel and per diem costs and lodging (currently \$40 per night), payable upon arrival to NETC. The U.S. Fire Administration (USFA) accepts credit card payments (Visa, MasterCard, Discover or American Express) for lodging.

Staying off campus

If you choose to stay off campus, it will be at your own expense. You are required to purchase a break ticket from the food service contractor for the length of your class.

Amenities in each dormitory room

- ◆ Private bathroom.
- ◆ TV and clock radio.
- ◆ Refrigerator.
- ◆ Microwave.
- ◆ Iron/Ironing board.
- ◆ Hair dryer.
- ◆ Twin bed, linens and towels. Each room comes furnished with bath and bed linens. Bath linens include washcloth, hand towel, body towel and bathmat. The NETC offers a green program for bath linens as noted on each bathroom mirror. Bed linens include pillowcase, sheets, blanket and bedspread. All mattresses and pillows have encasements to assist with bedbug prevention. Bed linens are only handled and changed by housekeeping after checking out and each Friday when staying over into the following week for a course.

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- ◆ Telephone with voicemail.
 - ◆ FEMA Wi-Fi is available in all dorms. The password is provided upon check-in and is available on Channel 59 on the campus TV.
 - ◆ Some courses require students to bring reports or projects to be shared with the class. It is convenient to bring that information in an electronic format. NETC can support CD-ROM and Universal Serial Bus (USB) devices. USB devices will be scanned before being allowed to connect to government equipment.
 - ◆ No one may connect personal computer devices to FEMA's computer equipment at any time, including thumb drives, USB peripherals, etc. You must contact the course manager and classroom information technology (IT) technician for guidance and assistance with these issues. No one may connect personal computer equipment, including laptops, to the FEMA network.
 - ◆ Rooms are not equipped with any types of toiletries. You should bring toiletries with you. There is a small convenience store on campus with such items.

Additional costs that you may incur during your stay

- ◆ Laundry and vending machines.
- ◆ Dry cleaner costs.
- ◆ Recreation Association pass (\$2) — allows use of all recreation facilities and the Command Post Pub. (See the National Emergency Training Center Recreation Association section under "National Emergency Training Center Policies/Information.") (Not available under NETC COVID-19 restrictions.).

Laundry facilities

There are coin-operated washers and dryers in each lodging building (change available at the convenience store on campus).

You may purchase laundry supplies at the convenience store on campus.

Visitors to lodging rooms on campus

- ◆ Only the assigned NETC student is allowed in the dormitory room. Relatives or friends are not allowed in the rooms and cannot be lodged on campus. Upon request, the NETC Housing Office will provide information regarding local off-campus accommodations; however, you are responsible for arranging and paying for those accommodations.
- ◆ Animals are not allowed in campus housing, except for guide/service animals. Please notify the Admissions Office at least two weeks in advance if you will be bringing a guide/service animal. The service animal must be in the student's presence at all times. The animal cannot be left in the dormitory room unattended.

Contact information

You may receive phone calls in your dormitory room. The caller may dial your direct extension 301-447-xxxx. If requested, you will be provided with your extension at check-in. Numbers are not given to anyone else.

- For nonemergency situations, the caller may dial 301-447-1048. The Student Services Coordinator will transfer the call to your room.
- NETC will NOT accept personal telephone calls to students from the 800 number. Family members should dial 301-447-1000 to contact a student.
- You may NOT accept collect calls. Accepting collect calls may restrict you from attending future NFA courses.

Emergency calls

- The caller should state that the call is an emergency.
- The message will be delivered to you immediately unless you are not on campus.
- If you must return home due to an emergency, check out with the Housing Office in Building C before you depart the campus!

Dress code for students

It is each student's responsibility to use good judgment in selecting attire that projects a professional image and is appropriate for both climate differences and classroom activities. The NFA Superintendent has the authority to make a determination that a student's attire is inappropriate. Students wearing attire that is determined to be inappropriate will be required to change into more appropriate clothing before being allowed to continue class.

In routine classroom settings, appropriate business casual attire includes:

- ✦ Slacks or khakis (below the calf or longer).
- ✦ Suits, coats or blazers.
- ✦ Skirts/Dresses — must be no shorter than 3 inches above the knee.
- ✦ Shirts with collars; polo shirts.
- ✦ Jeans (newer, dress or fashion type without rips or tears).
- ✦ Capri pants.
- ✦ Turtlenecks, sweaters.
- ✦ Blouses — no backless or low-cut (sleeveless blouses must have 3-4 inches of material covering the shoulder).
- ✦ Dresses — no backless or low-cut (sleeveless dresses must have 3-4 inches of material covering the shoulder).
- ✦ Dress or casual shoes, open-toed shoes.
- ✦ Denim skirts, dresses or shirts.

Inappropriate attire for the classroom:

- ✦ Shorts.
- ✦ Tank tops.
- ✦ Overalls.
- ✦ T-shirts with slogans and/or without sleeves.
- ✦ Flip-flops, thongs.

Shorts, tank tops, ball caps, etc., are not permitted in the classrooms or the auditorium. Bathing suits/trunks are not permitted outside the pool area. Miniskirts and bare midriffs are not acceptable.

Admissions policies

Attendance

- ✦ **You are required to attend all sessions of the course.** If you do not, you may not receive a certificate.
- ✦ Any student needing to depart campus early and miss any portion of the course must make the request in writing to the Course Manager or Training Specialist. The Training Specialist, in collaboration with the Superintendent, may waive the attendance requirement in order to accommodate the student with extraordinary circumstances as long as the student completes all course requirements.

Cancellation or no-shows

NFA's mission for delivery of courses is impaired significantly by cancellations and no-shows. It is very difficult and costly to recruit students at the last minute. Currently there is a two-year ban on student attendance for students who are no-shows or cancel within 30 days of the course start date without a valid reason.

National Emergency Training Center policies/information

Conduct

- ◆ Federal regulations (available at the NETC Library).
- ◆ FEMA and NETC instructions (available at Building C Lobby and dormitory rooms).

Smoking

- ◆ All buildings on campus are **NONSMOKING** to include smokeless tobacco and smokeless electronic vaporizers (e-cigarettes).
- ◆ If you smoke in your room, you will be asked to leave campus, and be charged to clean the room.

Medical services

- ◆ All medical expenses are your responsibility.
- ◆ Local hospitals accept medical insurance identification, cash, check, or major credit card.
- ◆ If you do not have proof of insurance, expect that payment may be a prerequisite to possible treatment.
- ◆ International students should be prepared to pay for medical services in the event that the hospital or provider does not accept foreign insurance coverage.

Telephones

- ◆ Outgoing calls can be placed from your lodging room via calling card, collect or third-party billing.
- ◆ You are not allowed to accept collect calls on campus phones. Any and all expenses related to phone use shall remain your responsibility.

Faxes

- ◆ Fax services are available at the O'Leary's Emporium convenience store for a fee.
- ◆ You may receive course-related fax messages in the Housing Office at 301-447-1324. All other fax messages (personal or work-related) over four pages will not be forwarded by Housing. Please use the fax service available at the convenience store or have it sent by overnight mail.

Important numbers

If you have any questions, you may call us at either 800-238-3358 or 301-447-1000. When you reach the operator, ask for the appropriate extension.

Housing/Transportation: x1048/1113

Admissions: NFA x1524/1290/7209

Food Service (Guest Services): x1551

Security: x1111

Security (TTY/TDD): x1182

You may send an email to:

Housing/Transportation: fema-netc-housing@fema.dhs.gov

Admissions: netcadmissions@fema.dhs.gov

Food Service: FEMA-netccafeteria@fema.dhs.gov

Security: FEMA-netcsecurity@fema.dhs.gov

If you need to fax information to any of the following offices, please note the following fax numbers:

Housing/Transportation: 301-447-1324

Admissions: 301-447-1570

Food Service: 301-447-6944

U.S. Fire Administration gets social!

Follow us on Facebook (<http://www.facebook.com/usfire>) and Twitter (<http://twitter.com/usfire>).



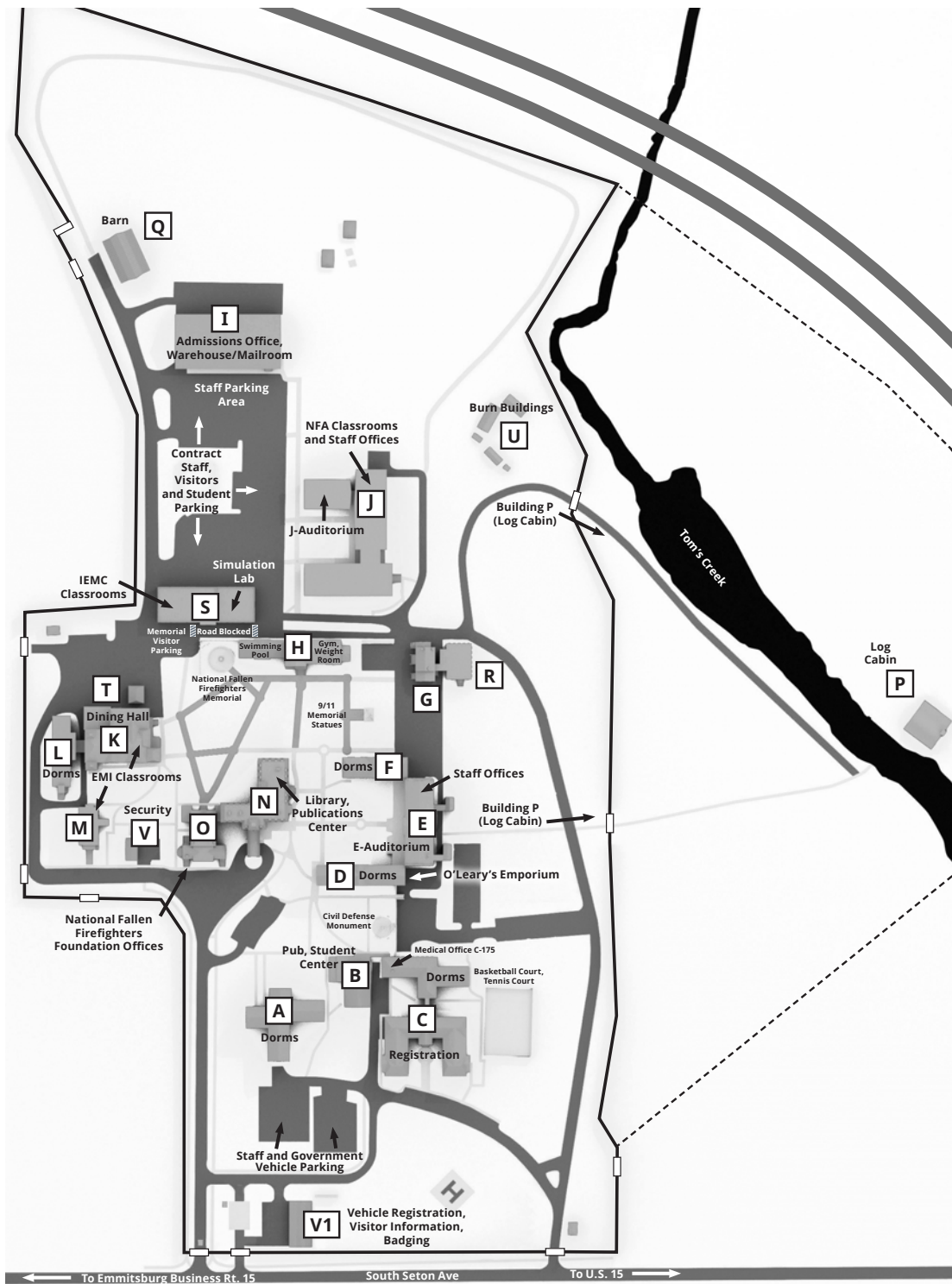
Food service

The NETC food services contractor is Guest Services and may be contacted by phone at 301-447-1551 or email at FEMA-netccafeteria@fema.dhs.gov. The meal ticket website to make the purchase is netcmealtickets.com. If needed, Guest Services' federal tax ID number is 53-0164700.

- ✦ If you stay on campus for more than one night, you must purchase a meal ticket. **If you do not purchase a meal ticket, you will be asked to vacate your room on campus. You will then be responsible for your off-campus lodging costs.**
- ✦ Meal ticket prices are subject to change and will be updated in this package as the changes are provided.
- ✦ If you are on a special diet for medical reasons, please email the food service contractor at least two weeks prior to your arrival at NETC. The food service contractor will make arrangements to meet your dietary needs. If you don't make arrangements prior to your arrival, you will be responsible for purchasing the normal meal ticket.

Cafeteria/dining hall hours of operation

Breakfast: Monday-Friday 6:30–8:30 a.m.
Saturday and Sunday 6:30–9:30 a.m.
Lunch: Monday-Sunday 11:30 a.m.-1:00 p.m.
Dinner: Monday-Saturday 5:00-7:30 p.m.
Sunday 5:30-9:30 p.m.



Important Phone Numbers		
Security:.....	1111	Computer
Emergency:.....	911	Help Desk:
Transportation Request:...	1113	1575
Dining Hall:	1551	
Maintenance:	1500	
NETC Library:	1030	

Photo ID required at all times.

National Emergency Training Center

St. Joseph College was purchased by FEMA in 1979 to serve as a training facility. Prior to its official closing in 1973, the college served as a four-year liberal arts college for women. In 1981, the facility was entered into the federal records as the NETC. The NETC houses the USFA (which includes the NFA), the Emergency Management Institute (EMI) and the Field Acquisitions Section. The following is a brief description of the buildings identified on the map.

- ◆ **The Fallen Firefighters Memorial** was dedicated on Oct. 4, 1981, and on October 1990 Congress designated it as the National Fallen Firefighters Memorial. It is a memorial to firefighters who lost their lives in the line of duty.
- ◆ **Building A** — A three-story residence hall built in 1964 and renovated in 1996. It has 96 dormitory rooms. (I)
- ◆ **Building B** — The Student Center, built in 1956, is the location of a game room, pub and recreational activities. A large picture window overlooks the scenic Catoctin Mountain range. (F)
- ◆ **Building C** — Built in 1956 and renovated in 1995, it has 216 dormitory rooms. (F)
- ◆ **Building D** — Built in 1926 and renovated in 1965 and 1995, it is a three-story brick structure that has the charm of the old architecture. It consists of 39 dormitory rooms with offices and a convenience shop in the basement. (G)(I)
- ◆ **Building E** — Built in 1926 and renovated in 1966 and 1993, it is occupied by the EMI, National Fire Programs, NETC Budget offices, and computer support personnel. (F)
- ◆ **Building F** — Built in 1925 and renovated in 1965 and 1995, it has 45 dormitory rooms. (G)(I)
- ◆ **Building G** — Built in 1948 and renovated in 1984 and 2001 to accommodate USFA Offices and Programs. (G)
- ◆ **Building H** — Built in 1923 and renovated in 1993, it houses the National Fire Academy offices, a fully equipped Gymnasium, weight room and an indoor pool. (F)
- ◆ **Building I** — Built in 1996, it serves as the Material Receipt and Distribution Center, Maintenance Facility, Management Operations and Support Services Division, Admissions Office, and O&M Support Offices. (F)
- ◆ **Building J** — Built in 1966, renovated in 1993, it is the NFA classroom facility and houses the NFA staff. It includes a lobby and a tiered 249-seat auditorium. (F)
- ◆ **Building K** — Built circa 1870, renovated in 1982, 1993 and 2015, it houses EMI classrooms. The three-story brick structure also contains a Dining Hall capable of seating 500 people, Independent Study in basement, and EMI classrooms on second and third floors. (F)
- ◆ **Building L** — Built in 1959, renovated in 1993, it consists of 37 dormitory rooms and a conference room. (I)
- ◆ **Building M** — Built in 1965, renovated in 1989, it houses two EMI classrooms and the EMI Computer Lab. (F)

Handicapped Access: F — Fully Accessible; I — Accessible 1st Floor Only; N — Not Accessible; G — Ground Floor Accessible Only; R — Restrooms Not Accessible

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- ◆ **Building N** — Designed by the English-born architect, E.G. Lind (1829-1909), it was built in 1870 and renovated in 1987, 1992 and 2001. The building is an example of Second Empire Style that was popular in the second half of the 19th century. As such, it is listed on the National Register of Historic Buildings. It houses the USFA, the NETC Library, the USFA Publications Center, and the EMI administrative offices. (F)
 - ◆ **Building O** — Erected in 1839 as a chapel. The marble, alabaster altars and stained glass windows were retained when it was renovated in 1965. It was renovated again in 2006. The National Fallen Firefighters Foundation offices are located in the chapel. Support offices are in the basement. (I)
 - ◆ **Building P** — The Log Cabin, which was built in 1935, serves as a recreational facility overlooking peaceful Tom’s Creek. (F)
 - ◆ **Building Q** — The Brick Barn is a service building. The ornamental brick grill windows are characteristic of the early 19th century Western Maryland construction. (F)
 - ◆ **Building R** — Built in 1948, renovated in 1993, located behind Building G, it previously served as USFA offices. (F)
 - ◆ **Building S** — Renovated in 2001 to house the NETC Joint Exercise and Simulation Lab by the NFA and EMI. (F)
 - ◆ **Building T** — The old Milk House of the original St. Joseph’s campus, it houses Administrative Support Offices.
 - ◆ **Building U** — A burn building complex used by the NFA for arson investigation and demonstration. (F)
 - ◆ **Building V** — Built in 1992, it houses the Security Office. (F)
 - ◆ **Building V1** — Built in 2020, it houses security offices, badging office, vehicle registration and visitor center. (F)

Handicapped Access: F — Fully Accessible; I — Accessible 1st Floor Only; N — Not Accessible;
G — Ground Floor Accessible Only; R — Restrooms Not Accessible



Memorials/Monuments on campus

The National Civil Defense/Emergency Management Monument

On Nov. 13, 1999, President Clinton signed a bill (HR 348/PL 106-103) that granted authority to the National Civil Defense Monument Commission to construct a monument at the NETC in Emmitsburg, Maryland.

The purpose of the monument is to honor the thousands of civil defense and emergency management professionals and volunteers who have worked hard and faithfully to protect the public from both man-made and natural hazards. This monument particularly recognizes the numerous military and civilian volunteers and professionals who have gone beyond the normal call of duty to save lives and alleviate suffering in times of crises. The monument serves as an enduring reminder of the heartfelt thanks that a multitude of people feel whenever they remember those who have selflessly served them or their loved ones in times of great need.

The centerpiece of the monument is a 15-ton block of polished white Vermont granite, shaped as a three-sided pyramid, representative of the federal, state and local governments and their efforts in working together to accomplish a joint mission. The triangular base is 5 feet on each side, rising to 15 feet in height. The pinnacle of the monument is capped with a large, bronze American eagle, sculpted by the world- renowned sculptor, Lorenzo Ghiglieri. The base is encircled by a stone and concrete plaza with appropriately inscribed bronze state plaques embedded in concrete, surrounded by a circle of state flags. A brick wall rises approximately 3 feet in height on the back or south side of the plaza. Near the edge of the plaza are two bronze plaques bearing the names of advocates and members of the Monument Commission.

The monument was dedicated on April 6, 2002. The Monument Commission plans to hold an annual memorial service to pay tribute to those who have given to their fellow citizens by mitigating the potential losses from emergency situations, for those who have responded to emergencies, and to the professionals and our elected officials who strive to improve the methods of handling emergencies.

National Fallen Firefighters Memorial/National Fallen Firefighters Foundation

Since 1981, the National Fallen Firefighters Memorial, located on the campus of the NFA, has stood as the national symbol of honor to America's firefighters. In 1990, the U.S. Congress designated the monument as the "official national memorial to volunteer and career firefighters who die in the line of duty."

The National Fallen Firefighters Foundation (NFFF) was created by Congress to lead a nationwide effort to honor America's fallen firefighters. Since 1992, the nonprofit NFFF has developed and expanded programs that fulfill that mandate. The mission is to honor and remember America's fallen fire heroes and to provide resources to assist their survivors in rebuilding their lives.

Each October, the NFFF sponsors the official national tribute to all firefighters who died in the line of duty during the previous year. Thousands attend the weekend activities held at the NFA. The weekend features special programs for survivors and co-workers along with moving public ceremonies.

To Lift A Nation (The 9/11 National Memorial)

In 2007, the "To Lift a Nation" statue created by sculptor Stan Watts was added to the National Memorial Park. This 40-foot tall bronze monument was created to honor the heroes of Sept. 11, 2001. The three-times life-size statue recreates the now-famous photo taken by Thomas E. Franklin, a photographer for the Bergen Record, who captured the image of three firefighters raising the American flag at Ground Zero. "The monument and its flag are symbols of hope and courage for a nation deeply impacted by this tragedy," Watts said. "It honors a moment in the history of our country and reminds us of the bravery and sacrifice made by our firefighters and by thousands of citizens, from all walks of life, who selflessly serve humankind in times of need." The monument stands 40 feet high, 6 feet deep, and 8 feet wide. Each of the three firefighter statues weighs more than 5,000 pounds and was formed from approximately 160 bronze sections weighing between 60 to 80 pounds each.

National Fallen Firefighters Foundation hours and contact information

NFFF business hours are from 8 a.m. to 5 p.m., Monday through Friday. Please take time to visit the recently renovated Memorial Chapel. Learn about the programs regarding the NFFF and the National Fallen Firefighters Memorial Weekend by tuning to Channel 23 on the campus television system.

National Fallen Firefighters Foundation
P.O. Drawer 498
Emmitsburg, MD 21727
www.firehero.org
Phone: 301-447-1365
Fax: 301-447-1645

On-campus services

The U.S. Fire Administration Publications Center

Firefighters and other first responders face a continually growing number of job responsibilities and hazards. In an effort to assist fire and emergency services departments in meeting these responsibilities and protecting personnel, the USFA's Publications Center provides information resources in many formats, including books, technical reports, kits and DVDs, free of charge (quantity restrictions apply).

USFA also provides fire safety education program materials for fire departments, addressing such subjects as smoke alarm maintenance, residential fire sprinklers, home fire prevention, and the increased risk of deaths and injuries to children, senior citizens, and people with disabilities.

You may order publications in the following ways:

- ◆ Web: <https://apps.usfa.fema.gov/publications/>
- ◆ Telephone: 1-800-561-3356 or 301-447-1189
(7:30 a.m. to 5 p.m. EST/EDT)
- ◆ Fax: 301-447-1213
- ◆ Mail: U.S. Fire Administration
Publications Center
Building N, Room 216
16825 South Seton Ave.
Emmitsburg, MD 21727

The majority of our publications may be downloaded from our website and reproduced locally if additional copies are required. Digital artwork to facilitate reproduction of public education materials at the local level is available upon request at the Publications Center.

While on campus, please feel free to stop by the Publications Center located in Building N, Room 216.

National Emergency Training Center Library

Located in Building N, the NETC Library provides current information and resources on fire and emergency management subjects. With its collection of more than 100,000 books, reports, periodicals and audiovisual materials, the NETC Library facilitates and supports student and faculty research and supplements classroom lectures and course materials. While classes are in session, the schedule of hours for the NETC Library is as follows:

- Monday to Thursday8:30 a.m. to 9 p.m.
- FridayNoon to 4 p.m.
- Saturday (when students are on campus)4 to 8 p.m.
- Sunday (when students are on campus)Noon to 4 p.m.

The library staff may be contacted at 301-447-1030 or fema-netclibrary@fema.dhs.gov.

O’Leary’s Emporium

Forget to bring something along with you? O’Leary’s Emporium is located in Building D Basement and has a variety of toiletries, souvenirs, etc., available for purchase. You’ll find firefighter memorabilia, gifts, patches, pins, and embroidered and printed authentic apparel. O’Leary’s also offers a variety of services (i.e., rental cars, faxing, UPS and U.S. Postal Service mailing (no FedEx)). O’Leary’s hours of operation are as follows:

Monday to Thursday: ... 10 a.m. to 9 p.m.

Friday: 8:30 a.m. to 6:30 p.m.

Saturday: 9 a.m. to 3 p.m.

Sunday: Noon to 9 p.m.

State Weekends — extended hours. Please check with the store.

- ◆ Contact information: O’Leary’s Emporium
P.O. Box 479
Emmitsburg, MD 21727
- ◆ Email: olearysnetc@gmail.com
- ◆ On-campus extension: 1493
- ◆ Phone number: 301-447-2795
- ◆ Fax number: 301-447-2799

There is an ATM located across the hallway from O’Leary’s.

National Emergency Training Center Recreation Association

The National Emergency Training Center (NETC) Recreation Association is a 501c3 organization made up of a board of officers and representatives comprised of the federal staff from the NETC campus.

The purpose of the Recreation Association is “to maintain a favorable learning and working environment within FEMA and the NETC essential to the constructive motivation of students, employees and campus contractors. Its purpose is also to conduct appropriate welfare activities, which are defined to include athletics and recreation, amusement and entertainment, and any other activities that may contribute to the comfort and pleasure, mental and physical improvement, and moral welfare of the personnel concerned.”

Any government or on-campus contract employee whose permanent duty station is NETC shall be eligible for membership in the association. The annual fee for membership is \$2.

Any student at NETC, contract instructor, member of a special group, employee of the association or FEMA employee whose duty station is other than NETC is also eligible for membership in the association. The fee for membership is \$2, and membership expires at the end of the student’s course, the end of the association employee’s employment or the last day of the special group’s activity.

You must purchase a Recreation Association membership card to utilize any of the Recreation Association facilities/equipment.

Services provided by the Recreation Association:

- Building B houses the Command Post Pub and the Student Center. The Command Post Pub is a place to relax after a day at work or classes with fellow students, staff, instructors and employees. A variety of alcoholic beverages is available for purchase at a nominal price. We also offer pizza, hot dogs, snacks and a social atmosphere. The larger room in Building B, the Student Center, is equipped with billiard tables, arcade/video games, dart boards, televisions, etc.
- Tom's Creek Cabin is a historic building on the NETC campus. The cabin is not open for use unless you make a reservation. If you would like to reserve the cabin for a get-together/picnic/etc., you should work through your training specialist/course manager, who will act on your behalf.
- Building H is the location of the fitness center, pool and gymnasium and is open daily from 5:30 a.m.-11p.m. In the basement of Building H, there is a variety of fitness equipment including treadmills, stair climbers, exercise bikes, etc. On the first floor, there is an indoor pool (swim at your own risk). On this same floor, there is a gymnasium and an aboveground indoor walking track.
- Building C, Housing Desk, has equipment that was purchased by the Recreation Association and is available for members to borrow. Such items include bicycles, safety vests (for running or bicycling), golf clubs, fishing rods, and other indoor and outdoor games. Equipment is provided on a first-come, first-served basis. If you borrow the equipment, it is your responsibility to return the items.

About Emmitsburg

Emmitsburg, Maryland, was founded in 1785, is located in Frederick County and is a relatively small community. Emmitsburg is home to the National Shrine of Saint Elizabeth Ann Seton, Mount Saint Mary's University and NETC. The NETC campus, which was the former St. Joseph College, is home to the USFA's NFA and the EMI. You will also find the National Fallen Firefighters Memorial and the National Civil Defense Monument on the NETC campus.

The following businesses are located in Emmitsburg and the surrounding area. Most Emmitsburg businesses are within walking distance.

Name	Location	Phone
Automobile repairs and services		
East Park Automotive	1 Creamery Way, Emmitsburg, MD	301-447-3560
Quality Tire and Auto	17650 Creamery Road, Emmitsburg, MD	301-447-2909
Spike's Auto Care and Tire	17307 North Seton Ave., Emmitsburg, MD	301-447-4734
Banks		
ATM	on campus in Building D across from O'Leary's Emporium	
PNC Bank	8 East Main St., Emmitsburg, MD	301-447-6134
Barber/beauty shops		
Emmitsburg Family Barbershop	19 East Main St., Emmitsburg, MD	301-447-3660
My Father's Footsteps	121 North Seton Ave., Emmitsburg, MD	301-447-6600
The Total Look	302 West Main St., Emmitsburg, MD	301-447-2541
Library		
Emmitsburg Public Library	300 South Seton Ave., Emmitsburg, MD	301-600-6329
Lodging		
Sleep Inn	501 Silo Hill Road, Emmitsburg, MD	301-447-0044
Stonehurst Bed and Breakfast	9436 Waynesboro Pike, Emmitsburg, MD	301-447-2880
Medical Facilities		
Chiropractor		
Center of Life Chiropractic Center	56 Water St., Thurmont, MD	301-271-2711
Dentists		
Boliarinwa, Olumibe "Dr. Olu"	101 South Seton Ave., Emmitsburg, MD	301-447-6662
Catoctin Dental	10 Water St., Thurmont, MD	301-271-2811
Hargadon, Michael	9 East Main St., Emmitsburg, MD	301-447-3585
Thurmont Smiles	100 South Center St., Thurmont, MD	301-271-4400
Hospitals and urgent care		
Frederick Health Emmitsburg Urgent Care	16403 Old Emmitsburg Rd., Emmitsburg, MD	240-566-7100
Frederick Health Hospital	400 West 7th St., Frederick, MD	301-566-3300
WellSpan Gettysburg Hospital Emergency Department	147 Gettys St., Gettysburg, PA	717-334-2121
WellSpan Urgent Care	455 South Washington St., Gettysburg, PA	717-339-2875

Name	Location	Phone
Pharmacy		
Med One Pharmacy	101 Silo Hill Road, Emmitsburg, MD	301-447-6226
Restaurants/grocery		
Blue & Gray Bar and Grill	2 Baltimore St., Gettysburg, PA	717-334-1999
Bollinger's	210 North Church St., Thurmont, MD	301-271-3500
Carleo Italian Pizza	101 Silo Hill Road, Emmitsburg, MD	301-447-1999
Carriage House Inn	200 South Seton Ave., Emmitsburg, MD	301-447-2366
China Wok	101 Silo Hill Road, Emmitsburg, MD	301-447-1889
Dave and Jane's Crab House	2989 Tract Rd., Fairfield, PA	717-642-6574
Dobbin House	89 Steinwehr Ave., Gettysburg, PA	717-398-3391
Dollar General	501 East Main St., Emmitsburg, MD	301-447-0200
Dunkin'	103 Silo Hill Pkwy., Emmitsburg, MD	301-458-7261
Gettysburg Eddie's	217 Steinwehr Ave., Gettysburg, PA	717-334-1100
Hickory Bridge	96 Hickory Bridge Rd., Ortanna, PA	717-642-5261
Jubilee Foods	515 East Main St., Emmitsburg, MD	301-447-6688
Los Amigos Thurmont	205 Frederick Rd., Thurmont, MD	301-271-8888
Mason Dixon Mixin	101 Silo Hill Road, Emmitsburg, MD	301-800-2125
McDonald's	517 East Main St., Emmitsburg, MD	301-447-3663
Montezuma Mexican Restaurant	225 Buford Ave., Gettysburg, PA	717-334-7750
Mountain Gate	133 Frederick Rd., Thurmont, MD	301-271-4373
Ott House	5 West Main St., Emmitsburg, MD	301-447-2625
Palm's Restaurant	20 West Main St., Emmitsburg, MD	301-447-3689
Pizza Hut	210 South Seton Ave., Emmitsburg, MD	301-447-6672
Rube's Crab Shack	17308 North Seton Ave., Emmitsburg, MD	301-447-4116
Rutter's	10201 Taneytown Pk., Emmitsburg, MD	301-447-4361
Subway	101 Silo Hill Road, Emmitsburg, MD	301-447-2059
TGI Fridays	1861 Gettysburg Village Dr., Gettysburg, PA	717-334-3133
Tuscany's Pizzeria	2 East Main St., Emmitsburg, MD	301-447-6435
Shipping/mailling		
E Plus Copy Center	1 East Main St., Emmitsburg, MD	301-447-2804
Emmitsburg Post Office	305 South Seton Ave., Emmitsburg, MD	301-447-2655
Shuttle/taxi/Uber services		
Tri-State Airport Express	Transports to the 3 major D.C. airports, metro or train stations. www.xpressride.com	800-876-2690
Frederick Cab Service	Transfers to the 3 major D.C. airports. Accepts Discover, MasterCard and Visa.	301-696-0077
Uber or Lyft Service	There are very few of these services available in the Emmitsburg area.	
Local car rental agencies		
Enterprise Rent-A-Car	Gettysburg Frederick	717-337-9000 301-631-6884

Name	Location	Phone
Nationwide rental agencies		
Alamo		844-357-6962
Avis		800-230-4898
Budget		800-214-6094
Hertz		800-704-4473
National		844-382-6875



FEMA



U.S. Fire Administration
Working for a fire-safe America

16825 South Seton Avenue
Emmitsburg, MD 21727
usfa.fema.gov